



# MEETING MINUTES

February 7, 2008

Steve Bradstreet called meeting to order at 9:13AM – MMA, Augusta

Present: Steve Bradstreet, David Cote, Steve Johnson, Michael Bobinsky, Peter Owen, Gerry James, Mary Ann Conroy, Dennis Cox, Eric Labelle, Craig Worth (IME), Bob Stevens, Peter Coughlan and Nancy Tyler (Maine Local Roads Center), Jeri Holt (MMA).

Absent: Mike Claus, Bob Burns, Steve Walker, Stewart Sevey, Adam Ogden, Shawn Bennett, Andy Russell, Wes Thames.

1. Minutes were approved with revisions from the January 3, 2008 meeting.
2. Treasurer's Report: Steve Bradstreet presented the Treasurer's report, the reported was accepted.
3. MCAPWA Website: Peter Coughlan (Maine Local Roads Center) and Jeri Holt (MMA) provided a video website presentation for the Board. Jeri offered to be the administrator for the website and post information to the chapter's website for \$100 per year. After some discussion on the presentation and how many list servers, two or three, the Chapter should have on the website Steve Johnson recommended the Chapter use three list servers at the cost of \$250 per year. Jeri Holt stated if we decided to use MMA for our website the total cost could be added to our monthly fee we pay to MMA now under our current contract. Steve Johnson made a motion to accept MMA's offer with 3 list servers, the motion was seconded by Mike Bobinsky and the motion was passed unanimously.
4. Delegate Report: Mike Bobinsky updated the Board on the status of APWA National's efforts to upgrade and amend the bylaws and rules. APWA National supports the Transportation Commission recommendations for transportation funding. APWA will host a two day Climate Change Symposium starting April 9, 2008 in Arizona. APWA is calling for nominations for committees and task forces, nominations are open until March 3, 2008.
5. Membership Report: Steve Johnson, current membership for the MCAPWA is at 193. APWA is again offering a reduced rate for new membership. Mary Ann Conroy expressed her interest in attending the membership training expo which will be held in Denver, CO this year. Steve Johnson moved that Mary Ann Conroy attend the expo in Denver, CO and the trip be funded by the MCAPWA, \$500 of the cost of the trip will be reimbursed by APWA National; Mike Bobinsky seconded the motion; the motion passed unanimously.
6. Maine Local Roads Report: Bob Stevens and Nancy Tyler, having problem with the attendance in the "Electrical Safety" due to the weather issues, they still have classes scheduled in Auburn 2/13/08, Rumford 2/14/08, Caribou 2/27/08 and Houlton 2/28/08. Bob Stevens also forwarded comments from Steve Lewis (PUC) who stated that he would be happy to meet with the board anytime to discuss future training.
7. IME Report: Craig Worth, for the first time mailings were sent regarding excellence in Public Works.
8. Spring Meeting Report: Steve Bradstreet, things are coming together slowly, having some

problem setting up speakers, have not heard back from the comedian but Dirigo Slipform is believed to be onboard and there will be Road Scholar awards. Steve Johnson suggested we may want to allot more time for some of the speakers who seemed to run short last spring.

9. Highway Congress Report: Steve Bradstreet, progress is good and the first flyers have been sent out to vendors.
10. Supervisory Training: Steve Johnson, the Supervisory Training location has been set at the Hampton Inn in Waterville, April 22,23,24 and May 13,14,15. Those who had signed up and paid for the class last year but were not able to attend one or both of the classes will be invited to attend free of charge. Mike Shulde has signed up to be the trainer again this year. MLR's Bob Stevens request that they be kept in the loop on this training.
11. Audit Committee Review: Steve Bradstreet, the information for the review was not available for the meeting therefore it was requested that the members of the committee set a meeting date some other time with Bob Burns for the review. Committee members include; Wes Thames, Peter Owen, Mary Ann Conroy and Craig Worth.
12. Public Works Director of the Year: Steve Bradstreet, the nominations are in but they have not been reviewed and the review committee assigned to this task was unclear as it was not documented in the meeting minutes. The members of this committee are now as follows; Steve Bradstreet, Mike Bobinsky, Adam Ogden, Eric Labelle, Craig Worth. The committee will review the nominations then make a recommendation to the Board via email for a consensus vote prior to next month's meeting.
13. Executive Committee List: Steve Bradstreet, the list should now be up to date.
14. Diversity Liaison: Steve Bradstreet, each chapter of the APWA is required to have a Diversity Liaison. Mike Bobinsky, we may already have a Liaison out of Massachusetts who covers all of region 1, which Mike will confirm the status of. A Diversity Liaison advocates for and monitors diversity in the chapter membership and would report the status of that diversity to Nationals. Do we need or should we have a Liaison just for the Maine chapter or will a regional Liaison cover us?
15. Other Business: David Cote handed over a rebate check to Steve Bradstreet to be forwarded to the Chapter Treasures, Bob Burns, for deposit.  
Steve Bradstreet told the Board that a scholarship was awarded to David Fitzherbert, a student in the Diesel Hydraulics Technology program at Northern Maine Community College, the endowment balance is \$14,985.03.  
Mike Bobinsky informed the Board that Portland, Maine will be hosting a snow melting expo on February 12, 2008 starting at 9:30AM at the Public Works snow dump off Congress Street in Portland which is near the Jetport.

Next meeting to be March 6, 2008 at MMA in Augusta.

Meeting adjourned at 10:55 AM

Respectfully Submitted, David Cote

