



MEETING MINUTES

September 4, 2008

Mike Claus called meeting to order at 9:10 am – MMA Meeting Room, Augusta

1. Present: Mike Claus, Mike Bobinsky, Mary Ann Conroy, Dennis Cox, Craig Worth, Bob Stevens, Bob Burns, Adam Ogden, Stewart Sevey, Gerry James, Steve Walker, Peter Owen, Shawn Bennett, Eric Labelle
2. August Minutes reviewed, Dennis Cox motion to approve, Mike Bobinsky 2nd, passed unanimously. Peter Owen noted after approval that he would be available for an addition term, contrary to paragraph 11.
3. Bob Burns presented the Treasurer's Report, Mary Ann Conroy motion to approve, Stewart Sevey 2nd, motion was unanimously approved.
4. Mike Bobinsky presented the Delegate's Report. Mike reported on his trip to New Orleans for the 2008 APWA Congress. Mike reported that activity around the downtown convention area was good but that there was still evidence of hurricane destruction in many residential areas of New Orleans. Mike reported that APWA National was working with several charities on residential reconstruction projects. Mike said that evacuation planning was well organized. APWA National is emphasizing Future Trends in Public Works. A top 15 list of future trends was developed and discussed at the Congress. Mike will provide a written report on his Congress experience. Mike reported that the Maine Chapter will host the Region 1 2 Spring Meeting in May of 2009. Mike will work on facilities planning for this event. MCAPWA will be responsible for a social event for the Spring Meeting.
5. Mike Claus went over Steve Johnson's membership report. Currently the Maine Chapter has 192 members (as of July 31, 2008) and has one new member, Mr. Richard F. Collins, Jr. of the Scarborough P.W. We have four delinquent members who Steve will be contacting. We have one new prospective member, Mr. David Lloyd, Public Works Director for Lincoln, Maine.
6. Bob Stevens reported the Maine Local Roads Center is busy with workshops on Electrical Safety and Snow / Control. PDF's of fliers will be sent to Jeri for posting on the MCAPWA Website. Discussed Lines Levels Layouts workshops. Needs help from PWD's located near workshop areas. If PWD provides assistance 1 or 2 employees can attend for free. Roadway Fundamentals book being updated for spring 2009. Jerry is working on RSMS on the road in various areas of the State.
7. Craig Worth had no new Institute of Municipal Engineers (IME) news. At MMA convention previous IME directors may try to converse on future of organization.
8. Mike Claus went over Steve Johnson's Director's Nomination Report:

"Currently we have an open Director's seat on the board that was vacated by Wes Thames. Last year we solicited statewide for nominations for board members and had four people who formally expressed interest with Eric Labelle ultimately being selected for the open seat. Since that time we have had two additional folks that have expressed



interest in serving on the Board. I suggest that the Board review the following candidates and direct the nominating committee to contact the selected candidate to verify their willingness to serve. The candidates are as follows and in no particular order:

- Galen S. (Chip) Swan Jr., Public Works Director, Hampden
- Daniel Violette, Public Works Director, East Millinocket
- Dana Wardwell, Public Works Director, Bangor
- Megan Bates, Deputy Public Works Director, Lewiston
- Rob Pontau, Public Works Director, Topsham

Not that it precludes them serving, but Chip Swan and Dan Violette are not listed as current APWA members.” They will have to become members to serve on the Board. Board discussed all nominees and found them qualified. Individual Board members will get comments to Steve if they wish. Board noted that diversity and geographic balance was a plus in Director selection. Comment was made that Board members should be made aware of the time commitment before being asked to serve. Discussed whether Adam Ogden could continue to serve on the Board with the status of being self-employed. Motion made by Mike Bobinsky and 2nd by Dennis Cox that Adam be encouraged to remain on the Board. Motion passed unanimously.

9. Discussed Steve Johnson’s Supervisor Training Report:

”We had an excellent response to this past spring’s effort and included around 22 participants. We had excellent feed back from both sessions including Mike Schulde’s three day session in April and Pete Coughlan’s sessions in May. In general I thought it went very well. I would like to thank all the Board Members who volunteered to help out at the field day session. We are currently scheduled for next year’s sessions as follows: Part I: April 21, 22 and 23 at the Augusta Civic Center with Mike Schulde of the Leadership Network. Part II will be May 12, 13 and 14 also at the Civic Center with Pete Coughlan and his posse. I anticipate another success and will be working with Mike S, Joan and Pete to coordinate logistics and schedules. A special thanks goes out to Joan for her help lining up the venue.” Report accepted unanimously.

10. Discussed Website Report by Steve Bradstreet. “In February of this year the board did vote to fund two list serves; one for the board and one for the members. Jeri has been copied on this email so we can get that going. Jeri has been doing an excellent job at getting things posted for us. It’s been great.”
11. Mike Claus discussed upcoming 2010 Highway Congress in Boston. Maine Chapter will continue financial support previously approved. Look for the board to discuss options of busing or train trip for pwd employees to Congress for a day. Volunteer options discussed to reduce cost to towns. Mike Claus to attend October 2nd planning session in Massachusetts.
12. Bob Burns said he would coordinate Fall Meeting planning with David Cote. Noted that to attend Fall Meeting Board members should register for the MMA conference. Lunch will be at Elks and you sign up for lunch when you register.



13. Mike Claus went over Steve Bradstreet's golf tournament report: "The golf tournament is this Friday. I have 12 hole sponsors and 72 players, up from 58 last year. Registration is at 7:30 and shotgun start at 8:30. I will need help at the table Friday morning at 7:30." Bob Stevens and Mike Claus volunteered to help
14. The director's dinner will be at DiMillo's in Portland on Friday, October 24, starting at 6:00 PM. Steve Bradstreet will send out a menu selection.
15. Mike Bobinsky discussed Jennings Randolph International Fellowship. Mike discussed countries APWA is partnering with. Board went over time and reporting commitment for the Fellowship. Mike noted that the Fellowships granted for travel to our partner countries are limited to a maximum of \$2,500.00 to assist with travel costs and other expenses that may be covered by the award. MCAPWA can supplement the award for expenses not covered if the Board wishes to.

Next meeting to be held on:

Thursday, October 9, 2008 at 8:30AM at the Augusta Civic Center, MMA Convention.

Meeting adjourned at 10:15AM

Respectfully Submitted, Mike Claus

