



MEETING MINUTES

September 6, 2007

Steve Johnson called meeting to order at 9:06AM – MMA, Augusta

Present: Steve Johnson, Steve Bradstreet, Bob Burns, Erik Street, Mike Bobinsky, Mary Ann Conroy, Peter Owen, Dennis Cox, Andy Russell, Gerry James, Steve Walker, Dave Cote, Shawn Bennett, Craig Worth (IME), Bob Stevens and Jerry Douglas (Maine Local Roads Center).

1. Minutes were approved with revisions from the May 3rd, 2007 meeting.
2. Minutes were approved with revisions from the August 2, 2007 meeting.
3. Steve Johnson presented the treasurer's report. Mike Claus was absent and unable to present the Treasurer's Report. As of September 5th, 2007 the checking account balance was \$10,204.61 and the savings account balance as of August 31, 2007 was \$21,842.98. The report was accepted unanimously.
4. Eric Street presented the membership report. Currently there were 198 members, 3 being new, 4 in delinquent status and 4 have dropped. The report was accepted unanimously.
5. Mike Bobinsky presented the Delegate's Report. Mike delivered a hard-copy of the July 18, 2007 minutes from the NE Chapter APWA Executive Committee. He will be attending this year's National Convention in San Antonio, Texas from September 8-13. The House of Delegates meeting is to occur on that Saturday and Mike will represent the Maine Chapter. An important item will be the discussion of proposed revisions to model chapter bylaws and rules governing chapters. The board discussed the draft version of these bylaws and several concerns with them. Mike will need comments by September 12th. Mike also alerted the board that should the Region 1 Director, Jean Guy, be replaced, a Maine Chapter candidate may be considered. The board accepted the Delegate's Report.
6. Gerry Douglas and Bob Stevens presented the Maine Local Roads Report. A gravel roads class will be offered this fall, as well as a drainage class in October and a geosynthetics presentation in September. Municipal Data Management System (MDMS) is being looked into. The Defensive Driving Contract is to be signed with the Maine Motor Transport (mobile 18-wheeler classroom). Also a class on Budgeting and Presenting for DPW is being considered. He is looking at LCS (Low Cost Safety Improvements) data. The roadway fundamentals class is currently on hold. The board approved this report unanimously.
7. Craig Worth presented the IME Report. The "Public Works Director of the Year" nomination process was discussed. Steve Johnson will finish the application, which is in draft form.
8. Bob Burns presented the brochure for the annual Fall Meeting to be held on October 4th at the Augusta Civic Center.
9. Steve Johnson discussed Website Management and List-Serve Administration with the board. In general it was agreed that more should be done with our APWA chapter website

both to keep it current and provide more information. The hiring of a webmaster to conduct this work was discussed. Steve Johnson indicated that he would look into costs and present to the group at a later time.

10. Steve Johnson discussed Executive Officer Elections. Shawn Bennett and Adam Ogden would like to continue as board members. The Secretary position will be vacant if all officers move up in position. Dave Cote expressed his interest in becoming the new secretary for the board. Their currently is one vacant executive committee seat.
11. Mike Bobinsky discussed the 2010 Highway Congress to be held in Boston. It is to be a joint APWA and Solid Waste Association North America (SWANA) event. Steve Johnson reminded the board that another \$3,000 will be paid by our chapter towards this event. The board had committed \$3,000 per year for 5 years to assist in this event.
12. Steve Johnson discussed the Director Dinner to be held in a location in Waterville on a Friday night in October. An invitation will be forwarded soon once logistics are determined.
13. Eric Street informed the board that he has contacted MDOT and MMT and is still working on fleet maintenance courses and will advise the group in the future.
14. Mary Ann Conroy informed the board that she would be unable to attend the public works exchange program in India due to a job conflict.
15. Steve Bradstreet discussed the September 7, 2007 golf outing at the Natanis golf club. 62 people are signed which should raise around \$2,000 for scholarships.

Next meeting to be October 4, 2007 at the Fall Meeting at the Augusta Civic Center.

Meeting adjourned at 11:22 AM

Respectfully Submitted, Bob Burns

