

City of Gardiner
Buildings and Grounds Foreman
Public Works Mechanic
Public Works Truck Driver/Laborer

The City of Gardiner is seeking applications from qualified candidates for the following:

B&G Foreman - This a highly responsible position overseeing the day-to-day maintenance activities of City property. This position oversees 2 to 3 maintenance assistance employees. Work involves working directly with the Public Works Director in organizing, coordinating and scheduling buildings and grounds maintenance activities such as mowing, weed whacking, trimming and cutting trees and brush. It is also responsible for the upkeep of city cemeteries, winter plowing of city owned property, parking lots and the maintenance of city sidewalks both winter and summer. Knowledge in light carpentry, painting, plumbing and electrical repairs to buildings is desirable. This position requires independent judgment, with decision-making, along with frequent contact with outside contractors, vendors, department heads and the public.

PW Mechanic - The successful candidate must be able to work in a fast-paced environment, place high value on superior internal customer service, possess organizational skills, and have experience with both gas and diesel vehicles as well as heavy equipment. Plans, carries out and evaluates preventive maintenance schedules for all City vehicles and mechanical equipment. Operates a variety of diagnostic instruments and a variety of hand, electric, and air-driven tools. Tests, services, and repairs vehicles and mechanical equipment. Summer hours are M-Th, 6:00 AM to 4:30 PM. Winter Hours are M-TH 7:00AM to 4:30PM and F 7:00AM to 11:00AM. Significant overtime may be required during winter snow removal operations. Class B commercial driver's license, or the ability to obtain one within one (6) months of hire is required.

PW Truck Driver/Laborer - This position operates all vehicles and light/heavy equipment used in carrying out the department's responsibilities, including the repair, maintenance, and construction of roads, sewer and stormwater systems, plowing and treating roads and sidewalks. Summer hours are M-Th, 6:00 AM to 4:30 PM. Winter Hours are M-TH 7:00AM to 4:30PM and F 7:00AM to 11:00AM. Significant overtime may be required during winter snow removal operations. Class B commercial driver's license, or the ability to obtain one within one (6) months of hire is required.

The City offers an excellent benefit package including health, dental, vision, and/or life insurances; MePERS retirement, paid vacation, sick and holidays. The City of Gardiner is an EOE.

Interested applicants must submit a city job application to Human Resource Director, 6 Church Street, Gardiner, Maine 04345, or email to dbrown@gardinermaine.com

Review of applications will begin immediately and continue until the position is filled.

Applications along with the job description are available at City Hall, 6 Church Street Gardiner or at www.gardinermaine.com