



TOWN OF KENNEBUNKPORT, MAINE

– INCORPORATED 1653 –

DIRECTOR OF PUBLIC WORKS

Public Works Department

The Town of Kennebunkport is looking for an organized, highly collaborative individual who is results-oriented, possesses a great attitude, demonstrates creativity and innovation, works efficiently, shows a record of success, and has a passion for public service. The candidate must be capable of working within a team environment as well as individually.

The Director of Public Works is an exempt, salaried position that is responsible for supervising the Public Works department. The Kennebunkport Public Works Department also encompasses the Kennebunkport Wastewater division. Applicants should have knowledge and experience with budget planning, preparing project estimates, strong computer skills, and a willingness to stay current about changes in the field.

The preferred candidate will have a minimum of five years of progressive and successful leadership experience in a municipal public works organization; a bachelor's level education from an accredited four-year college or university in the fields of civil engineering, public administration, or related field of study; extensive knowledge of and practice of traditional public works services and wastewater operations; ability to develop, administer and carry out financial requirements of the position, including budgeting and long-range financial planning; a leadership style that uses the qualifications and qualities of available personnel resources to accomplish Department goals; open communication and response on Department projects and plans; a strong commitment to excellent customer service; work cooperatively with elected and appointed officials; have exceptional communications skills and responsiveness to the community.

The Town of Kennebunkport offers a comprehensive benefits package including healthcare, retirement, paid time off, dental, vision, and other supplemental benefits.

Interested applicants should submit a cover letter, resume, and Town application to Human Resources, Town of Kennebunkport, P.O. Box 566, Kennebunkport, Maine 04046. You may also apply online at <https://www.kennebunkportme.gov/human-resources/pages/employment-opportunities> or submit an application to Yanina Nickless, Deputy HR Coordinator, at ynickless@kennebunkportme.gov

The position will remain open until filled, but the review of applications will begin on October 15.

The Town is an equal opportunity employer

6 Elm Street, P.O. Box 566, Kennebunkport, Maine 04046
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