

VACANCY – PUBLIC WORKS DIRECTOR

The Town of Monmouth is accepting applications for the position of Public Works Director. Under the general supervision of the Town Manager, the successful candidate would manage all activities of the Department, which includes the Transfer Station. The Public Works Director must be personable, dependable, and knowledgeable in all aspects of the job and able to balance administrative duties with time spent in the field. This includes, but is not limited to, active participation in annual budgets, accounts payable, road repair, reconstruction and maintenance, as well as scheduling of department activities and projects. Must also be able to respond in a timely manner to all citizen complaints/concerns.

The Town is looking for an applicant with at least a minimum of five years' experience in a public works field, including supervisory and/or public works management. The successful applicant must be proficient with Microsoft Office as well as other computer programs. A valid Maine Class II driver's license will be required. A combination of related work and experience will be accepted.

Please submit a resume and cover letter to: Town of Monmouth, PO Box 270, Monmouth ME 04259.
RE: PUBLIC WORKS DIRECTOR SEARCH. Position is open until a qualified candidate is chosen. For more information or for a copy of the job description, please contact Linda Cohen, Town Manager at 207-933-2206 extension: 101

The Town of Monmouth is an equal opportunity employer.