



## TOWN OF KENNEBUNKPORT, MAINE

### **Public Works Department Operations Manager**

Would you like a multifaceted job working on various roads and wastewater projects while leading a dynamic team of public servants? The Kennebunkport Public Works Department is accepting applications for the Operations Manager position. We are searching for a team player with strong organizational and problem-solving skills who is willing to work in partnership with multiple departments. Kennebunkport is a coastal municipality of 20 square miles with 48 miles of roads, 6.4 miles of sidewalks, and 18 miles of gravity sewer lines.

This full-time, exempt position reports to the Director of Public Works and is responsible for leading the public works division in coordination with the wastewater division; overseeing the facilities maintenance; development of work plans; delegation of job assignments; management of digital records; implementation of the Town's snow and ice clearance program as well as participation in budget development. A successful candidate should have an understanding of municipal public works operations, be a fiscally responsible self-starter who can lead a crew and develop strong administrative skills.

A High School diploma or equivalent with two years of related public works experience is required, or any equivalent combination of education and experience. Applicant must possess a valid Class B CDL license with no restrictions or points.

The Town of Kennebunkport offers a competitive benefits package with a salary range of \$65,000 to \$80,000 (commensurate with experience).

Please submit a town application, letter of interest, and resume, to Yanina Nickless, Human Resources Coordinator, via email at [ynickless@kennebunkportme.gov](mailto:ynickless@kennebunkportme.gov) or apply via the Kennebunkport website (<https://www.kennebunkportme.gov/human-resources/pages/employment-opportunities>).

The position will remain open until filled, but the review of resumes will begin on **March 7, 2022**.

The Town of Kennebunkport is an equal opportunity employer.