



# Equipment Operator

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DEPARTMENT: Public Works  
PAY GRADE: Public Works Grade 11 (CDL A) Grade 10 (CDL B)  
REPORTS TO: Public Works Director/Public Works Foreman  
DATE: 4/22  
FLSA DESIGNATION: *Non-exempt, 40 hours, union*

## **Basic Purpose and Function**

Under direction, performs a variety of maintenance and construction tasks; operates all trucks, excavator, dozer, bucket truck, skid steer loaders, backhoe loaders, front end loaders, street sweepers, rollers, compactors, tractors, roadside mowers, wood chippers, snowplows and snow removal equipment, various types of light equipment and hand tools as required, riding and walk-behind mowers, trimmers, chainsaws and other tools related to forestry and ground maintenance services.

As with all positions in the Town of York, the Equipment Operator is responsible to know, understand, and exhibit the Core Organizational Values. All employees of the Town of York will be *honest, respectful, positive, caring, open, motivated and adaptable.*

## **Primary Duties and Responsibilities (Illustrative Only):**

- Performs manual work common to the Public Works operations.
- Operates trucks, various construction vehicles and equipment associated with summer and winter maintenance and construction.
- Responds to complaints and service requests regarding pot holes, flooding, wash outs, down trees, branches and signs, or related issues; evaluates situations and explains findings to supervisors.
- Performs winter street maintenance including snowplowing, sanding, salting, anticing, deicing and snow removal operations.
- Performs asphalt applications, storm drainage, interments, foundations and various maintenance-related work.
- Locates, marks out, inspects storm drains and drainage systems at frequent intervals to insure that all aspects of the systems are functioning properly.
- Performs seasonal activities at the beach area in the repair and maintenance of parking meters, playground equipment, signs and general clean up.
- Maintains vegetation within public rights of ways by mowing, trees and brush cutting.
- Participates in the construction of new road construction and the maintenance of existing roads.
- Participates in the street sign and the street marking program.
- Makes minor repairs and adjustments to vehicles and equipment and performs necessary service work.
- Performs duties in a teaming concept, and communicates within the work team.
- Takes an active roll in safety and technical training programs.
- Attends and participates in routine team meetings.
- Demonstrates enthusiasm, desire, dedication and listens.

- Committed to continuous quality service.
- Customer focused and committed to quality service.
- Places an emphasis on safety, efficiency, quality and productivity.
- Treats co-workers with courtesy and respect.
- Promotes good internal and external customer relations.
- Works harmoniously with other departments.
- May participate in specific Town functions such as various festivals.
- May be required to supervise a crew of helpers.
- All other related duties as required or assigned.

**Education, Training and Experience:**

Any combination equivalent to graduation from high school and a minimum of three years of experience in the field of construction or work relating to public works, ground maintenance and forestry.

**Work Requirements:**

- Ability to operate all types of trucks and light equipment common to public works operations.
- Ability to follow and understand oral and written instructions.
- Ability to keep necessary records and make simple mathematical calculations.
- Ability to detect needed repairs and make operational adjustments as needed.
- Knowledge of work hazards, safety practices and traffic laws relating to heavy equipment operations.
- Knowledge of construction and maintenance equipment techniques and characteristics of materials used in public works, ground maintenance and forestry projects.
- Ability to learn and apply safety standards and practices.
- Ability to establish and maintain effective relationships with the public and employees.
- Ability to learn, grow, and develop.
- Must possess a valid State of Maine commercial driver's license with a clean driving record, Class B.

**Essential Physical Job Functions:**

Moderate physical effort required involving long periods of standing/walking, climbing, bending, pushing, pulling, occasional lifting of moderately heavy objects up to 80 lbs. Must be able to operate telephone, computer, and basic construction monitoring tools. Vision and hearing adequate to perform the essential function of the job are required. Capability to operate maintenance and snowplowing equipment. Must be able to work indoors and outdoors in various types of weather conditions and temperatures. Capable of working a long duration of hours.

*The information contained in this job description is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individual(s) currently holding this position and additional duties may be assigned as needed by the Director of Public Works or their representative.*